


CAM ACADEMY TRUST COURSE INFORMATION

Course Title	Woodwork – craft a present				
Course Description	The single day course will allow you to learn new skills and at the same time manufacture a product that can be given as a present.				
Start Date	2 nd Dec 2023	Day & Time	Saturday 10am – 4pm	Venue	Cambourne Village College
Tutor Details	Mark Bennett: I have been a Design and Technology teacher for 26 years and for the last 17 years a Head of Department. I have taught both GCSE and A level which has included Product Design, Engineering and Graphics. I have also taught in adult education for 6 years.				
No. of wks	1	Terms	X		
Fee	£65	Concessionary Fee	£49		
Course Level:	Mixed ability		X		
	Level 1, Level 2 (equiv. to GCSE / NVQ2)				
	Level 3 Equivalent GCE A Level				
Skills or qualifications needed for entry into the class.			An interest in woodwork.		
Course aims & objectives.					
To include <ul style="list-style-type: none"> - Use a variety of resistant materials. - Learn how to shape, form and join materials. - Gain confidence in a workshop and a greater understanding of Technology 					
Progression – after this course what might you do next?					
Join an 8-week beginner or a development course with CommEd.					
How progress & success will be recorded					
Success by outcome both with confidence and physical outcomes					
Additional course costs (e.g., visits, materials, books, equipment)					
Materials are included in the fee for the basics of the course, however, once you progress to an individual project you will be required to purchase the materials you require for this.					

Materials/equipment required for first class	You may wish to bring an apron.
Contact for further information.	Adult Education: 01223 264721 commed@catrust.co.uk

Enrolment and Payment

Please enrol at Comberton Village College for all courses, including those in Cambourne, Melbourn and online. **Please assume the class is running once payment has been received, unless you hear to the contrary.**

We would appreciate payment of fees over the telephone by debit card, however, if that is not possible then we will accept cash/cheques.

By Phone: 01223 264721

Email: commed@catrust.co.uk

Cheques: The Cam Academy Trust

Address: Adult Education, Comberton Village College
Comberton, Cambridge, CB23 7DU

Refunds

Refunds are only available if we close a class, or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g., tutor illness) will be replaced with an extra class at the end.

Concessionary Fees

25% discount (excluding materials) is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP, PIP) evidence to be provided. It is also possible to pay by instalments, please ask for details.

Equalities statement

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2023). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search our website www.cambsals.co.uk for details of all our funded courses.

Safeguarding Statement

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

How we use your data

<https://www.gov.uk/government/publications/esfa-privacy-notice>