


## CAM ACADEMY TRUST COURSE INFORMATION

ACADEMY TRUST					
Course Title		Woodwork For Beginners			
Course Description		The aim of the course will be to give students an opportunity to gain an understanding of woodwork techniques and experience new processes. The course will allow students to understand the theory behind the subject as well as have the opportunity to design and build individual projects.			
Start Date		25 <sup>th</sup> Sep 2023 15 <sup>th</sup> Jan 2024	Day & Time	Monday 18.30-20.30	Venue Cambourne Village College
Tutor Details		Mark Bennett: I have been a Design and Technology teacher for 26 years and for the last 17 years a Head of Department. I have taught both GCSE and A level which has included Product Design, Engineering and Graphics. I have also taught in adult education for 6 years.			
No. of wks		8	Terms		2
Fee		£123	Concessionary Fee		£100
Course Level:		Mixed ability		x	
		Level 1, Level 2 (equiv. to GCSE / NVQ2)			
		Level 3 Equivalent GCE A Level			
Skills or qualifications needed for entry into the class			An interest in woodwork.		
Course aims & objectives					
<p>This course will enable students to gain an understanding of woodwork techniques and processes. An opportunity to learn new skills and to use a range of hand and electrical tools. Students will construct a range of small projects to practice new skills, techniques and processes. A final project will then be manufactured towards the end of the course. Students will be given set briefs for the smaller skills-based projects but will be given an opportunity to design and plan their final project.</p> <p>Opportunities to gain basic DIY skills could be an option if students wanted to go down this route for one or two lessons. The course is very fluid and flexible and can be designed in part around the individual student's prior experience.</p>					
Progression – after this course what might you do next?					

This class is mixed ability and ideally suited for beginners. The course runs for 8 weeks and students wanting to continue the next term would be given more advanced and challenging projects to design and manufacture.	
<b>How progress &amp; success will be recorded</b>	
Practical examples and demonstrations will be given. Supervised practical work will take place in class. Each student will be given full notes to support the work in class.	
<b>Additional course costs</b> (e.g. visits, materials, books, equipment)	
Materials are included in the fee for the basics of the course, however, once you progress to an individual project you will be required to purchase the materials you require for this.	
<b>Materials/equipment required for first class</b>	You may wish to bring an apron.
<b>Contact for further information</b>	Adult Education: 01223 264721 <a href="mailto:commed@catrust.co.uk">commed@catrust.co.uk</a>

### Enrolment and Payment

Please enrol at Comberton Village College for all courses, including those in Cambourne, Melbourn and online. **Please assume the class is running once payment has been received, unless you hear to the contrary.**

We would appreciate payment of fees over the telephone by debit card, however, if that is not possible then we will accept cash/cheques.

By Phone: 01223 264721  
 Email: [commed@catrust.co.uk](mailto:commed@catrust.co.uk)  
 Cheques: The Cam Academy Trust  
 Address: Adult Education, Comberton Village College  
 Comberton, Cambridge, CB23 7DU

### Refunds

Refunds are only available if we close a class or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g. tutor illness) will be replaced with an extra class at the end.

### Concessionary Fees

25% discount (excluding materials) is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP, PIP) evidence to be provided. It is also possible to pay by instalments, please ask for details.

### Equalities statement

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2023). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search our website **[www.cambsals.co.uk](http://www.cambsals.co.uk)** for details of all our funded courses.

### **Safeguarding Statement**

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

### **How we use your data**

<https://www.gov.uk/government/publications/esfa-privacy-notice>