


Course Title	<h2 style="text-align: center;">Upholstery</h2>					
Course Description	<p>This is your chance to learn how to transform, revitalise and recycle worn out chairs and give them a complete makeover.</p> <p>You will learn both traditional and modern techniques, starting with the fundamentals and progressing to more advanced techniques such as deep buttoning and fluting. In a workshop setting, learners will work on their own chair each week. Please note that all items of furniture must be taken home each week, there are no storage facilities.</p>					
Start Date	29 th Sep 2021 12 th Jan 2022 4 th May 2022	Day & Time	Wednesday 16.30-18.30 OR 19.00-21.00	Venue	Comberton Village College	
Tutor Details	<p>Hong Tan has successfully taught upholstery to adults for many years in Cambridge.</p>					
No. of wks	10	Terms	2			
Fee per term	£106	Concessionary Fee	£80			
Course Level:	Mixed ability		x			
	Level 1, Level 2 (equiv. to GCSE / NVQ2)					
	Level 3 Equivalent GCE A Level					
Skills or qualifications needed for entry into the class		None but some practical skills would be useful.				
Course aims & objectives						
<p>To learn the skills required to re-upholster a chair: beginners should bring a drop seat chair or similar small item initially.</p> <p>You will learn to:</p> <ul style="list-style-type: none"> • Use the basic principles of upholstery to re-upholster your items to the highest standards • Use safely and correctly upholstery equipment, materials and tools • Plan and calculate fabric required for a chair • Treat and make wood look good • Strip and re-upholster an item such as a drop-in seat, sprung stuff-over chair or headboard • Complete a basic chair before progressing to a more complicated chair. 						

Progression – after this course what might you do next?	
Learners may wish to move on to more complicated items of furniture within this course, which can be discussed with the tutor.	
How progress & success will be recorded	
Learners and the tutor will take digital photographs to record progress.	
Additional course costs (e.g. visits, materials, books, equipment)	
Your own piece of furniture such as a drop-in seat, sprung dining chairs, fireside chair, pin cushion chair, headboard or similar. Basic upholstery tools (see below), fabric for your chair, an upholstery book. Some upholstery materials and tools can be purchased from the tutor.	
Materials/equipment required for first class	A measuring tape, a wooden mallet, a tack lifter, pliers, a notebook and pen.
Contact for further information	Adult Education: 01223 264721 commed@catrust.co.uk

Enrolment and Payment

Please enrol at Comberton Village College for all courses, including those in Cambourne, Melbourn and online. **Please assume the class is running once payment has been received, unless you hear to the contrary.**

We would appreciate payment of fees over the telephone by debit card to avoid contact, however, if that is not possible then we will accept cheques.

By Phone: 01223 264721
 Email: commed@catrust.co.uk
 Cheques: The Cam Academy Trust
 Address: Adult Education, Comberton Village College
 Comberton, Cambridge, CB23 7DU

Refunds

Refunds are only available if we close a class or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g. tutor illness) will be replaced with an extra class at the end.

Concessionary Fees

25% discount (excluding materials) is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP, PIP) evidence to be provided. It is also possible to pay by instalments, please ask for details.

Calendar (Please check start date of specific courses)

Autumn Term Half term 25th – 29th Oct 2021
 Spring Term Half term 14th – 18th Feb 2022
 Summer Term Half term 30th May – 3rd June 2022

During the summer holiday period a member of staff will pick up messages each week and return calls and emails. We are closed in other school holidays.

Equalities statement

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2021). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search our website **www.cambsals.co.uk** for details of all our funded courses.

Safeguarding Statement

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

How we use your data

<https://www.gov.uk/government/publications/esfa-privacy-notice>