


## CAM ACADEMY TRUST COURSE INFORMATION

Course Title	Sustainable Garden Design					
Course Description	This course will introduce you to the theories and practices of the garden design process, giving you the basic, but essential, tools and inspiration to plan your own garden in ways that are more environmentally friendly, reducing the carbon output and with regard to the protection of wildlife.					
Start Date	14 <sup>th</sup> Jan 2026	Day & Time	Wednesday 19.00-21.00	Venue	Comberton Village College	
Tutor Details	Yasmeen Farooqui, (MA, Dip GD, RHS Level 2) has been gardening organically for over 25 years and designing client’s gardens for 5 years. She initially worked for many years at the BBC as a graphic designer. She is also an artist and printmaker.					
No. of wks	10	Terms		2		
Fee	FREE*/£125 (see eligibility criteria)	Concessionary Fee		FREE*/ (see eligibility criteria below)		
Course Level:	Mixed ability			X		
	Level 1, Level 2 (equiv. to GCSE / NVQ2)					
	Level 3 Equivalent GCE A Level					
Skills or qualifications needed for entry into the class			None			
Course aims & objectives						
Learning outcomes: - <ul style="list-style-type: none"><li>You will learn how to survey a garden.</li><li>You will be encouraged to keep a sketchbook journal to record materials, plants and images to inspire and use in your garden designs</li><li>You will learn how to create a garden that is beautiful, productive and environmentally friendly.</li><li>You will produce a simple, scaled, layout plan showing hard landscaping and planting areas with emphasis on biodiversity and suitability for encouraging wildlife. This can include a kitchen garden.</li><li>You will be able to demonstrate an understanding of the impact of garden design on the wider environment and how to produce gardens which help minimise CO2 emissions.</li><li>You will learn how to plant in a way that is suitable for our ever-changing weather conditions.</li></ul>						

<b>Progression – after this course what might you do next?</b>	
Create your own garden using what you have learnt. RHS Level 2 Horticulture; further garden design or gardening courses.	
<b>Materials/equipment required for first class</b>	<p><b>Essential:</b>  5 sheets of A2 cartridge paper 130gsm or thicker.  A3 /A4 Spiral bound sketchbook  Scale rule (with scales 1:100/1:50/1:20)  Drawing pencils/sharpener/eraser  Large set square (300mm) – preferably 2 of these  Draughtsman or beam compass with reach no less than 300mm  Tracing paper</p> <p><b>Optional (but very useful):</b>  Drawing pens (0.2/0.3/0.5/0.7mm)  Colour pencils  Circle template</p> <p>Available from:  <a href="https://www.graphicsdirect.co.uk">https://www.graphicsdirect.co.uk</a>  <a href="https://artdiscount.co.uk">https://artdiscount.co.uk</a>  <a href="https://www.hobbycraft.co.uk">https://www.hobbycraft.co.uk</a>  <a href="https://www.tindalls.co.uk">https://www.tindalls.co.uk</a></p>
<b>Contact for further information</b>	Adult Education: 01223 264721 commed@combertonvc.org

### Funding

This course is funded through the Adult Education Budget allocated by the Cambridgeshire and Peterborough Combined Authority (CPCA) or the Education and Skills Funding Agency (ESFA) and part financed by the European Social Fund (ESF) programme. This funding is managed by Cambridgeshire County Council, Adult Learning and Skills.

A short video covering the background of ESF, what it does, how it helps and who benefits is available on the European Union website: <http://ec.europa.eu/esf/home.jsp>

### Eligibility criteria \*

To qualify for a FREE place on this course, you must be eligible for us to claim funding to cover the costs. The eligibility criteria are as follows:

- The Authority has introduced the earnings threshold as part of a new eligibility criteria that enables you to be fully funded if you earn below £30,491, on the start date of the course
- Aged 19 or older on 31 August 2025
- You are a citizen of a country within the European Economic Area (EEA) or other countries determined within the EEA, including those with bilateral agreements such as Switzerland, or have settled status or the Right of Abode in the UK **AND**

- have been ordinarily resident in the EEA or other countries determined within the EEA, including those with bilateral agreements such as Switzerland, for at least the previous 3 years on the first day of learning (currently does not apply to Afghanistan, Hong Kong and Ukraine)
- Funding is limited for this course and you must have a high level of attendance
- You must complete an enrolment form to join the course and an individual learning plan (ILP) on a weekly basis

If you do not qualify for a free course, then you can attend by paying the relevant fee. Please note, we can arrange a payment schedule of instalments for this course.

## **Enrolment and payment**

Enrolments in person, for all our courses, can take place from our office based at Comberton Village College. Please note, the quickest way to enrol onto a class will be to visit our website and follow the online booking links from there. Enquiries can also be made by emailing [commed@combertonvc.org](mailto:commed@combertonvc.org) or calling our office on 01223 264721.

We are a cashless school. We accept card and cheque payments (made payable to The Cam Academy Trust), from our office based in Comberton Village College. Online enrolments can be paid directly in GBP (Sterling) via a secure server over the internet by debit or credit card. Online enrolment will ask for additional information that will enable us to register you, on your chosen course and allocate your payment accordingly.

Your debit/card details will be encrypted via a payment processing company Stripe, payment information is not held on college servers. If you are paying online for a course, you will also be asked for contact information to be provided. This information will be held by the college, so we are able to contact you if required.

For further information on Stripe and its privacy policy

<https://stripe.com/gb/privacy>

For further information on how we use your data

<https://www.gov.uk/government/publications/privacy-information-key-stage-4-and-5-and-adult-education>

Secure payment links for courses, can also be sent out via emails or text messages. This process would involve you being notified in advance, of a secure link due to be sent shortly afterwards. If required card payments, in person, can also be taken at the beginning of each term, via a portable payment system.

## **Refunds**

If you choose to withdraw your booking, at least 2 weeks before the start date of a course, a refund will be given, minus a £5 administrative charge. Refunds are only available in the event of course cancellation or early closure from the college.

Classes cancelled by the college due to unforeseen circumstances, will be replaced with an extra class at the end of the course, whenever possible. For comprehensive details, please refer to our fees and refund policy which can be found on our website.

## **Concessionary Fees**

A 25% discount is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP/PIP), evidence must be provided on enrolment. Most of our courses display two fees, the concessionary fee is the lower amount advertised. It is also possible to pay the fees for a course by instalments, please contact us directly for details.

## Equalities statement

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2025). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search their website **[www.cambsals.co.uk](http://www.cambsals.co.uk)** for details of all their funded courses.

## Safeguarding Statement

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

## Calendar (Please check start date of specific courses)

Autumn Term Half term 27<sup>th</sup> Oct – 31<sup>st</sup> Oct 2025

Spring Term Half term 16<sup>th</sup> Feb – 20<sup>th</sup> Feb 2026

Summer Term Half term 25<sup>th</sup> May – 29<sup>th</sup> May 2026

