


## CAM ACADEMY TRUST COURSE INFORMATION

<b>Course Title</b>	Spanish for Beginners (Online) 				
<b>Course Description</b>	<p>This is an informal, fun course for complete beginners or those with a little knowledge of the Spanish language. It is an introduction to the diversity of cultures in Spain and Latin America.</p> <p>We anticipate this course continuing into the Spring and Summer term according to learner interest. Return dates for these terms will be discussed in class.</p>				
<b>Start Date</b>	28 <sup>th</sup> Sep 2021 11th Jan 2022 3 <sup>rd</sup> May 2022	<b>Day &amp; Time</b>	Tuesday 10.00-11.30am	<b>Venue</b>	Online via Zoom
<b>Tutor Details</b>	<p><b>Carmen Sanchez</b> has more than 15 years' experience teaching Spanish at all levels. A native speaker from Castilla (Spain), she has a passion for spreading the Spanish language and culture.</p>				
<b>No. of wks</b>	10	<b>Terms</b>	3		
<b>Fee</b>	£65	<b>Concessionary Fee</b>	£49		
<b>Course Level:</b>	Mixed ability			✓	
	Level 1, Level 2 (equiv. to GCSE / NVQ2)				
	Level 3 Equivalent GCE A Level				
<b>Skills or qualifications needed for entry into the class</b>		None, anyone wishing to learn to speak Spanish.			
<b>Course aims &amp; objectives</b>					
<p>The course will enable learners to communicate and have a basic understanding of everyday situations. Learn how to book a table, order food and drinks, go shopping, ask for directions etc. The course will encourage confidence in the development of listening, speaking, reading and writing skills.</p> <p>We will learn in a lot of different ways to suit most learning styles, we will use a variety of activities: lectures, demonstrations, online games, Q &amp; A sessions, work sheets, written exercises, handouts, re-caps and revision. We use a course book during class.</p>					

<b>Progression – after this course what might you do next?</b>	
It is hoped that learners will gain the confidence to speak Spanish while abroad or whilst conversing with native Spanish-speakers. This will further develop their skills and understanding.	
<b>How progress &amp; success will be recorded</b>	
The tutor will always be available to talk about individuals' specific needs and talk about progress. There will be continuous assessment during the course.	
<b>Additional course costs</b> (e.g. visits, materials, books, equipment)	
<p><b>This course will be taught online using Zoom, therefore you will need access to equipment that can run this program.</b></p> <p>We will use the text book: “<b>Pasos 1 Spanish Beginner's Course</b> (Fourth Edition): Coursebook” (Pub: June 2015) by Martyn Ellis &amp; Rosa Maria Martin. The cost is less than £15.00.</p> <p>A small English-Spanish dictionary will be useful although it could be replaced by an online one.</p>	
<b>Materials/equipment required for first class</b>	Notebook or paper for notes and vocabulary. No need for the text book on the first day but it is better if you have it.
<b>Contact for further information</b>	Adult Education: 01223 264721 <a href="mailto:commed@catrust.co.uk">commed@catrust.co.uk</a>

### **Enrolment and Payment**

Please enrol at Comberton Village College for all courses, including those in Cambourne, Melbourn and online. **Please assume the class is running once payment has been received, unless you hear to the contrary.**

We would appreciate payment of fees over the telephone by debit card to avoid contact, however, if that is not possible then we will accept cheques.

By Phone: 01223 264721

Email: [commed@catrust.co.uk](mailto:commed@catrust.co.uk)

Cheques: The Cam Academy Trust

Address: Adult Education, Comberton Village College  
Comberton, Cambridge, CB23 7DU

### **Refunds**

Refunds are only available if we close a class or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g. tutor illness) will be replaced with an extra class at the end.

### **Concessionary Fees**

25% discount (excluding materials) is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP, PIP) evidence to be provided. It is also possible to pay by instalments, please ask for details.

**Calendar** (Please check start date of specific courses)

Autumn Term Half term 25<sup>th</sup> – 29<sup>th</sup> Oct 2021

Spring Term Half term 14<sup>th</sup> – 18<sup>th</sup> Feb 2022

Summer Term Half term 30<sup>th</sup> May – 3<sup>rd</sup> June 2022

During the summer holiday period a member of staff will pick up messages each week and return calls and emails. We are closed in other school holidays.

**Equalities statement**

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2021). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search our website [www.cambsals.co.uk](http://www.cambsals.co.uk) for details of all our funded courses.

**Safeguarding Statement**

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

**How we use your data**

<https://www.gov.uk/government/publications/esfa-privacy-notice>