

ACADEMY TRUST	Course Title Spanish for Beginners 				
Course Description	This is an informal, fun course for complete beginners or those with a very little knowledge of the Spanish language. It is an introduction to the diversity of cultures in Spain and Latin America.				
Start Date	22 nd Sept 2025 12 th Jan 2026 20 th April 2026	Day & Time	Monday 19:00-21:00	Venue	Cambourne Village College
Tutor Details	Carmen Sanchez has more than 17 years’ experience teaching Spanish at all levels. A native speaker from Castilla (Spain), she has a passion for spreading the Spanish language and culture.				
No. of wks	10	Terms	3		
Fee	£141	Concessionary Fee	£106		
Course Level:	Mixed ability			✓	
	Level 1, Level 2 (equiv. to GCSE / NVQ2)				
	Level 3 Equivalent GCE A Level				
Skills or qualifications needed for entry into the class			None, anyone wishing to learn to speak Spanish.		
Course aims & objectives					
At the end of the 3 terms of the course, the learners will be able to communicate and have a basic understanding of everyday situations: learn how to order food and drinks, go shopping, ask for directions etc. The course will encourage confidence in the development of listening, speaking, reading, and writing skills. We will learn in a lot of different ways to suit most learning styles, we will use a variety of activities: lectures, practical demonstrations, games, Q & A sessions, work sheets, written exercises, individual, pair and group work, handouts, re-caps, and revision. We use a course book during class.					
Progression – after this course what might you do next?					
It is hoped that learners will gain the confidence to speak Spanish whilst abroad or whilst conversing with native Spanish-speakers. This will further develop their skills and understanding. You will be able to					

continue next September at an improvers class, if there is enough numbers of students to make a group at this level.	
How progress & success will be recorded	
The tutor will always be available to talk about individuals' specific needs and talk about progress.	
Additional course costs (e.g., visits, materials, books, equipment)	
The possibility of using a textbook, for the duration of the course, will be discuss on the first day of the course. There would be 3 different options. The prices are: £7.49, £17.99 and (£14.81 - £25.94)	
Social events including meals and cinema could be arranged. Those events are not compulsory, and they will be outside academic hours (it will not replace classroom time). Learners will be required to pay only for the cost of the tickets, transport and food.	
A small English-Spanish dictionary will be useful although it could be replaced by an online one.	
Materials/equipment required for first class	Pen and a notebook or paper for notes and vocabulary. No need for textbook at the first class.
Contact for further information	Adult Education: 01223 264721 commed@combertonvc.org

Enrolment and payment

Enrolments in person, for all our courses, can take place from our office based at Comberton Village College. Please note, the quickest way to enrol onto a class will be to visit our website and follow the online booking links from there. Enquiries can also be made by emailing commed@combertonvc.org or calling our office on 01223 264721.

We are a cashless school. We accept card and cheque payments (made payable to The Cam Academy Trust), from our office based in Comberton Village College.

Online enrolments can be paid directly in GBP (Sterling) via a secure server over the internet by debit or credit card. Online enrolment will ask for additional information that will enable us to register you, on your chosen course and allocate your payment accordingly.

Your debit/card details will be encrypted via a payment processing company Stripe, payment information is not held on college servers. If you are paying online for a course, you will also be asked for contact information to be provided. This information will be held by the college, so we are able to contact you if required.

For further information on Stripe and its privacy policy

<https://stripe.com/gb/privacy>

For further information on how we use your data

<https://www.gov.uk/government/publications/privacy-information-key-stage-4-and-5-and-adult-education>

Secure payment links for courses, can also be sent out via emails or text messages. This process would involve you being notified in advance, of a secure link due to be sent shortly afterwards. If required card payments, in person, can also be taken at the beginning of each term, via a portable payment system.

Refunds

If you choose to withdraw your booking, at least 2 weeks before the start date of a course, a refund will be given, minus a £5 administrative charge. Refunds are only available in the event of course cancellation or early closure from the college.

Classes cancelled by the college due to unforeseen circumstances, will be replaced with an extra class at the end of the course, whenever possible. For comprehensive details, please refer to our fees and refund policy which can be found on our website.

Concessionary Fees

A 25% discount is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP/PIP), evidence must be provided on enrolment. Most of our courses display two fees, the concessionary fee is the lower amount advertised. It is also possible to pay the fees for a course by instalments, please contact us directly for details.

Equalities statement

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2025). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search their website www.cambsals.co.uk for details of all their funded courses.

Safeguarding Statement

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

Calendar (Please check start date of specific courses)

Autumn Term Half term 27th Oct – 31st Oct 2025

Spring Term Half term 16th Feb – 20th Feb 2026

Summer Term Half term 25th May – 29th May 2026