


<b>Course Title</b>	<div> <div>Sewing Machine Techniques</div>  </div>				
<b>Course Description</b>	<p>This course provides essential help in developing your sewing machine skills. Whether you are new to machine sewing or wanting to refresh or enhance on your skills, building confidence in how to sew garments. You will be provided with the essentials in understanding garment construction methods and techniques to specific areas such as darts, seams, pleats, facings and lining, collars, sleeves and neckline application.</p> <p>All of which gives the learner the skills and techniques in finish garments to a professional standard.</p>				
<b>Start Date</b>	5 <sup>th</sup> November	<b>Day &amp; Time</b>	Wednesday 7:00pm – 9:00pm	<b>Venue</b>	Comberton Village College
<b>Tutor Details</b>	<p><b>Leonie Rose</b> has been pattern cutting and sewing for 20 years. She studied at clothing manufacturing and Fashion design &amp; illustration at Banfield College and was awarded a City &amp; Guilds Gold Medal for Excellence. Leonie furthered her studies at The University of the Arts, London College of Fashion graduating with a BA Hons Fashion Design Technology. Having worked in the industry as a pattern cutter and Garment Technologist Leonie has since gone on to have her own clothing brand.</p> <p>With a PTLLS Level 4 qualification Leonie enjoys passing on her knowledge, skills and expertise of her practice to help bring out learner's aspirations and creativity.</p>				
<b>No. of wks</b>	5	<b>Terms</b>		1	
<b>Fee</b>	£85	<b>Concessionary Fee</b>		£X	

<b>Course Level:</b>	Level 1, Level 2 (equiv. to GCSE / NVQ2)	
	Level 3 Equivalent GCE A Level	
<b>Skills or qualifications needed for entry into the class</b>		You should have an interest learning how to sew. Basic sewing skills will help but no previous skills or qualifications are required.
<b>Course aims &amp; objectives</b>		
<ul style="list-style-type: none"> <li>• An introduction to the domestic sewing machine, overlocking machine, and accessories.</li> <li>• Understanding the sewing machine stitch types and functions.</li> <li>• Demonstration of pressing tools and equipment to aid effective garment finishes.</li> <li>• Understanding the importance of symbols and markings to enable correct assembling of garment parts.</li> <li>• Understanding seam and hem allowance.</li> <li>• The learner can build a portfolio of sewn sample techniques to use as reference for personal projects.</li> <li>• Tutor demonstrations of methods and techniques that are clear and easy to understand, enabling the learner to assemble parts of a garment.</li> <li>• Explanation of technical terminology and processes.</li> <li>• Guidance and support from the tutor, helping the learner work their way through the processes.</li> </ul>		
<b>Progression – after this course what might you do next?</b>		
Continue with other dressmaking courses to make and create garments including more advanced skills, techniques and fitting issues. Leonie is also running a dressmaking for beginners in January 2026 and a sewing with jersey fabrics course in April 2026, which may be beneficial to attend to further develop sewing your skills.		
<b>How progress &amp; success will be recorded</b>		
Weekly 1-to-1 discussion, feedback and reviews.		

<b>Materials/equipment required for the Sewing Machine Skills class</b>	<p>Tools and equipment requirements will be discussed in the first session, however, please bring a note pad and pen to make notes during all sessions.</p> <p>Equipment requirements will include:</p> <ul style="list-style-type: none"> <li>• Learner's own domestic sewing machine or domestic overlocker with pedal foot/power cord and accessories such as bobbins and a bobbin case and spare sewing machine needles.</li> <li>• 1 spool of sewing thread (if only using a domestic sewing machine)</li> <li>• 3-4 spools of thread in your chosen colour to matching your fabric (for using an overlocker)</li> <li>• Camera/Smart phone (to record the process)</li> <li>• 2H or 2B pencil and sharpener or a mechanical pencil</li> <li>• Paper Scissors</li> <li>• Fabric Scissors</li> <li>• Thread cutting scissors or Snippers</li> <li>• Seam unpicker</li> <li>• Metric tape measure Ruler</li> <li>• Fine Steel dressmaker pins</li> </ul>
<b>Contact for further information</b>	<p>Community Education: 01223 264721  <a href="mailto:commed@combertonvc.org">commed@combertonvc.org</a></p>

Enrolments in person, for all our courses, can take place from our office based at Comberton Village College. Please note, the quickest way to enroll onto a class will be to visit our website and follow the online booking links from there. Enquiries can also be made by emailing [commed@combertonvc.org](mailto:commed@combertonvc.org) or calling our office on 01223 264721.

We are a cashless school. We accept card and cheque payments (made payable to The Cam Academy Trust), from our office based in Comberton Village College. Online enrolments can be paid directly in GBP (Sterling) via a secure server over the internet by debit or credit card. Online enrolment will ask for additional information that will enable us to register you, on your chosen course and allocate your payment accordingly.

Your debit/card details will be encrypted via a payment processing company Stripe, payment information is not held on college servers. If you are paying online for a course, you will also be asked for contact information to be provided. This information will be held by the college, so we are able to contact you if required.

For further information on Stripe and its privacy policy  
<https://stripe.com/gb/privacy>

For further information on how we use your data  
<https://www.gov.uk/government/publications/privacy-information-key-stage-4-and-5-and-adult-education>

Secure payment links for courses, can also be sent out via emails or text messages. This process would involve you being notified in advance, of a secure link due to be sent shortly afterwards. If required card payments, in person, can also be taken at the beginning of each term, via a portable payment system.

### **Refunds**

If you choose to withdraw your booking, at least 2 weeks before the start date of a course, a refund will be given, minus a £5 administrative charge. Refunds are only available in the event of course cancellation or early closure from the college.

Classes cancelled by the college due to unforeseen circumstances, will be replaced with an extra class at the end of the course, whenever possible. For comprehensive details, please refer to our fees and refund policy which can be found on our website.

### **Concessionary Fees**

A 25% discount is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP/PIP), evidence must be provided on enrolment. Most of our courses display two fees, the concessionary fee is the lower amount advertised. It is also possible to pay the fees for a course by instalments, please contact us directly for details.

### **Equalities statement**

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2025). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behavior so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search their website **[www.cambsals.co.uk](http://www.cambsals.co.uk)** for details of all their funded courses.

### **Safeguarding Statement**

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

### **Calendar** (Please check start date of specific courses)

Autumn Term Half term 27<sup>th</sup> Oct – 31<sup>st</sup> Oct 2025

Spring Term Half term 16<sup>th</sup> Feb – 20<sup>th</sup> Feb 2026

Summer Term Half term 25<sup>th</sup> May – 29<sup>th</sup> May 2026