COURSE INFORMATION

Course Title		**Introduction to Music Arrangement using Software**

Course Description	This series of workshops provides a taster of which free software, sound libraries, and platforms are available to use on your home computer to create and publish your own arrangements. The course is aimed at adults who have some computer literacy and can play an instrument, such as a piano or guitar. The sessions look at how to set up your own Digital Audio Workstation (DAW) by taking you through the process of building and using sound libraries, creating tracks, rendering audio output, and extracting scores for publication. The sessions look at the development of one arrangement in a demonstration format. Some music theory will be taught along the way. Students can take files home and work on them to share in the next workshop session. The workshops culminate in the preparation of a score which can be published on one of the self-publishing platforms. Notes are provided to accompany each session.

Start Date	15/09/2025 01/06/2026	**Day & Time**	Monday 18:00-20:00	**Venue**	Cambourne Village College

Tutor Details	Andrew Orgee is a composer of original music for amateur and professional musicians, with a large portfolio of compositions for solo, ensemble, and orchestral forces. His musical education spans both foundation and degree-level study at Bromsgrove College, Newcastle Polytechnic and Newcastle University, culminating in a Master's degree in composition at Goldsmiths College, University of London. His music has been performed internationally and in leading venues in London.

No. of wks	6	**Terms**		2
Fee	£85	**Concessionary Fee**		£64

Course Level:	Mixed ability	x
	Level 1, Level 2 (equiv. to GCSE / NVQ2)	
	Level 3 Equivalent GCE A Level	

Skills or qualifications needed for entry into the class	Learners should have good computer literacy, such as knowing how to install and configure applications and how to use web search facilities. Learners should be able to play an instrument but previous experience of arranging a piece of music before is not necessary.

Course aims & objectives

Aim: The goal of the course is to provide an appreciation of the key software and stages involved in arranging, recording, and publishing a piece of music by using a computer.

Objectives: Install a professional Digital Audio Workstation such as Reaper. Find and install sound libraries such as LABS+. Create tracks in Reaper. Assign sound libraries to tracks. Record MIDI tracks in Reaper. Import audio files into Reaper. Arrange and duplicate tracks in Reaper.

Apply effects to master tracks or to individual tracks. Set stereo positions of individual tracks. Render audio output in different formats. Output MIDI file of arrangement and import into score publisher. Layout score and output a PDF.

Know the general principles about placing instruments in the vertical and horizontal planes so that they do not interfere with one another harmonically or in the stereo field.

Progression – after this course what might you do next?

Learners may want to watch resources on YouTube or read Reaper documentation on the Web to try more advanced arrangements involving multiple tracks.
Learners may want to investigate or purchase more extensive sound libraries to give their arrangements greater depth and variety.

How progress & success will be recorded

Learners will set up their own DAWs at home and share files from these in class as homework. These can be evaluated in class in the form of a Q & A session, where recommendations can be made, or alternative ways of working can be shared in the group.

Additional course costs (e.g. visits, materials, books, equipment)

Some photocopying or printing of notes that accompany each lesson.

Materials/equipment required for first class	A laptop or tablet, paper and pen for note taking
Contact for further information	Community Education: 01223 264721 commed@combertonvc.org

Enrolment and payment

Enrolments in person, for all our courses, can take place from our office based at Comberton Village College. Please note, the quickest way to enrol onto a class will be to visit our website and follow the online booking links from there. Enquiries can also be made by emailing commed@combertonvc.org or calling our office on 01223 264721.

We are a cashless school. We accept card and cheque payments (made payable to The Cam Academy Trust), from our office based in Comberton Village College.
Online enrolments can be paid directly in GBP (Sterling) via a secure server over the internet by debit or credit card. Online enrolment will ask for additional information that will enable us to register you, on your chosen course and allocate your payment accordingly.

Your debit/card details will be encrypted via a payment processing company Stripe, payment information is not held on college servers. If you are paying online for a course, you will also be asked for contact information to be provided. This information will be held by the college, so we are able to contact you if required.

For further information on Stripe and its privacy policy
https://stripe.com/gb/privacy

For further information on how we use your data
https://www.gov.uk/government/publications/privacy-information-key-stage-4-and-5-and-adult-education

Secure payment links for courses, can also be sent out via emails or text messages. This process would involve you being notified in advance, of a secure link due to be sent shortly afterwards. If required card payments, in person, can also be taken at the beginning of each term, via a portable payment system.

Refunds
If you choose to withdraw your booking, at least 2 weeks before the start date of a course, a refund will be given, minus a £5 administrative charge. Refunds are only available in the event of course cancellation or early closure from the college.

Classes cancelled by the college due to unforeseen circumstances, will be replaced with an extra class at the end of the course, whenever possible. For comprehensive details, please refer to our fees and refund policy which can be found on our website.

Concessionary Fees
A 25% discount is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP/PIP), evidence must be provided on enrolment. Most of our courses display two fees, the concessionary fee is the lower amount advertised. It is also possible to pay the fees for a course by instalments, please contact us directly for details.

Equalities statement
We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2025). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search their website **www.cambsals.co.uk** for details of all their funded courses.

Safeguarding Statement
Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

Calendar (Please check start date of specific courses)

Autumn Term Half term 27th Oct – 31st Oct 2025
Spring Term   Half term 16th Feb – 20th Feb 2026
Summer Term Half term 25th May – 29th May 2026