




CAM ACADEMY TRUST COURSE INFORMATION

Course Title	 French For Near Beginners				
Course Description	<p>This course is intended for near beginners and those who wish to brush up their French. Students will be expected to have a basic knowledge of numbers in French and some everyday. The emphasis will be on recognising and using vocabulary and phrases needed in everyday situations, such as shopping, booking tickets etc. There will also be an introduction to some basic grammar to assist in forming and understanding the language.</p> <p>The precise course content will be determined once the tutor is aware of the exact aims and objectives of the students. The sessions will be relaxed and supportive, but at the same time purposeful and rewarding.</p>				
Start Date	18 th Sep 2023 25 th Jan 2024 29 th Apr 2024	Day & Time	Monday 10:00 - 11.30am	Venue	Comberton Village College
Tutor Details	<p>Susan Woodcock has over 20 years' experience teaching French from beginner to post 'A' level standard, including 9 years teaching in the Adult Education sector, as well as running a great variety of small individually tailored classes.</p> <p>She has a French degree and post graduate qualification in translation and has also spent time teaching English in France.</p>				
No. of wks	10/10/5	Terms	3		
Fee	£116	Concessionary Fee	£87		
	Mixed ability			x	

Course Level:	Level 1, Level 2 (equiv. to GCSE / NVQ2)	
	Level 3 Equivalent GCE A Level	
Skills or qualifications needed for entry into the class		None.
Course aims & objectives		
<p>By attending this course learners will:</p> <ul style="list-style-type: none"> • be able to hold basic conversations in French • be able to read and understand basic information in French • acquire language-learning skills • extend their knowledge of French culture • enjoy relaxed and constructive sessions 		
Progression – after this course what might you do next?		
French improvers classes are available, please contact the Adult Education office for further details.		
Additional course costs (e.g. visits, materials, books, equipment)		
The textbook used will be The French Experience from BBC Books, which is readily available second hand.		
Materials/equipment required for first class	Pen, paper, a ring-binder file.	
Contact for further information	Adult Education: 01223 264721 commed@combertonvc.org	

Enrolment and Payment

Please enrol at Comberton Village College for all courses, including those in Cambourne, Melbourn and online. **Please assume the class is running once payment has been received, unless you hear to the contrary.**

We would appreciate payment of fees over the telephone by debit card (credit card fees are more expensive for us), however, if that is not possible then we will accept cheques/cash.

By Phone: 01223 264721 – once the office is open in September

Email: commed@catrust.co.uk

Cheques: The Cam Academy Trust

Address: Adult Education, Comberton Village College, Comberton, Cambridgeshire, CB23 7DU

Refunds

Refunds are only available if we close a class or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g. tutor illness/snow) will be replaced with an extra class at the end.

Concessionary Fees

25% discount (excluding materials) is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP, PIP) evidence to be provided. It is also possible to pay by instalments, please ask for details.

During the summer holiday period a member of staff will be answering emails. We are closed in other school holidays.

Equalities statement

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2023). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the

lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search our website **www.cambsals.co.uk** for details of all our funded courses.

Safeguarding Statement

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

How we use your data

<https://www.gov.uk/government/publications/esfa-privacy-notice>