


CAM ACADEMY TRUST COURSE INFORMATION

ACADEMY TRUST	<div><div>Course Title</div><div><div>French Language for Beginners</div><div></div></div></div>				
<div>Course Description</div>	<p>This course is intended for beginners and those who wish to brush up their French. The emphasis will be on using vocabulary and phrases needed in everyday situations, such as ordering a meal and shopping etc. There will also be an introduction to some basic grammar to assist in forming and understanding the language.</p> <p>The precise course content will be determined once the tutor is aware of the exact aims and objectives of the students. The evening will be relaxed and supportive, but at the same time purposeful and rewarding.</p>				
<div>Start Date</div>	20 th Sep 2023 17 th Jan 2024	<div>Day & Time</div>	Monday 7.00pm-8.30pm	<div>Venue</div>	Cambourne Village College
<div>Tutor Details</div>	<p>Liz Nicolay has 40 years’ experience teaching French to all age groups and abilities - but never tires of it and is always looking for new ideas and techniques to share the passion with students.</p>				
<div>No. of wks</div>	10/10	<div>Terms</div>	2		
<div>Fee</div>	£87	<div>Concessionary Fee</div>	£66		
<div>Course Level:</div>	Mixed ability			x	
	Level 1, Level 2 (equiv. to GCSE / NVQ2)				
	Level 3 Equivalent GCE A Level				
<div>Skills or qualifications needed for entry into the class</div>			None.		
<div>Course aims & objectives</div>					
<p>By attending this course learners will:</p> <ul style="list-style-type: none">- be able to hold basic conversations in French- be able to read and understand basic information in French- acquire language-learning skills- extend their knowledge of French culture- enjoy relaxed but constructive evenings					
<div>Progression – after this course what might you do next?</div>					

French improvers classes are available, please contact the Adult Education office for further details.	
How progress & success will be recorded	
Ongoing progress checking and constructive feedback.	
Additional course costs (e.g. visits, materials, books, equipment)	
We will use 'FACON DE PARLER 1, French Beginners' Course, 6 th edition, £28.99 new from Amazon. Try to buy the Course Pack, which includes CDs, essential for home study. In the first few lessons I will provide photocopies to allow students the time to get the book.	
Materials/equipment required for first class	Pen, paper, a ring-binder file.
Contact for further information	Adult Education: 01223 264721 commed@catrust.co.uk

Enrolment and Payment

Please enrol at Comberton Village College for all courses, including those in Cambourne, Melbourn and online. **Please assume the class is running once payment has been received, unless you hear to the contrary.**

We would appreciate payment of fees over the telephone by debit card (credit card fees are more expensive for us), however, if that is not possible then we will accept cheques/cash.

By Phone: 01223 264721 – once the office is open in September

Email: commed@catrust.co.uk

Cheques: The Cam Academy Trust

Address: Adult Education, Comberton Village College, Comberton, Cambridgeshire, CB23 7DU

Refunds

Refunds are only available if we close a class or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g. tutor illness/snow) will be replaced with an extra class at the end.

Concessionary Fees

25% discount (excluding materials) is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP, PIP) evidence to be provided. It is also possible to pay by instalments, please ask for details.

Calendar (Please check start date of specific courses)

Autumn Term Half term 23rd – 27th Oct 2023

Spring Term Half term 19th – 23rd Feb 2024

Summer Term Half term 27th May – 31st May 2024

During the summer holiday period a member of staff will be answering emails. We are closed in other school holidays.

Equalities statement

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2023). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and

equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search our website **www.cambsals.co.uk** for details of all our funded courses.

Safeguarding Statement

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

How we use your data

<https://www.gov.uk/government/publications/esfa-privacy-notice>