


ACADEMY TRUST	<div>Beginners' English ESOL</div> <div>Entry Level 1&amp;2</div>					
Course Title						
Course Description	<p>This 10-week course is for non-native speakers who are aiming to improve their level of English (A2-B1+) and are looking for a mixed level group where they can practice day to day conversations in English.</p> <p>The course will be tailored towards students' needs to a certain extent but will also cover basic functional language required in everyday life.</p> <p>Although there will be a large element of mainly speaking and listening, lessons will also incorporate work on grammar, vocabulary and pronunciation.</p>					
Start Date	23 <sup>rd</sup> Sep 2025 13 <sup>th</sup> Jan 2026 21 <sup>st</sup> April 2026	Day & Time	Tuesday 10.30 to 12.30	Venue	Cambourne Church	
Tutor Details	<p>Hi, I am Amanda, I teach English and Spanish, and I am TEFL qualified. I went to Manchester University in the UK and Murcia University in Spain. I have experience of teaching English in Spain and English as a foreign language in the UK. I love getting to know people and enabling them to speak English like a native speaker.</p> <p>Do come along! We are a friendly and supportive group. I look forward to meeting you.</p>					
No. of wks	10	Terms		3		
Fee per term	FREE*/£122 <small>See eligibility criteria below</small>	Concessionary Fee		FREE*/£92 <small>See eligibility criteria below</small>		
Course Level:	Mixed ability (A2 -B1+)					
	Level 1, Level 2 (equiv. to GCSE / NVQ2)			Level 1&2		
	Level 3 Equivalent GCE A Level					
Skills or qualifications needed for entry into the class			Basic knowledge of the English language, both spoken and written. No entry qualifications are required to attend this course.			
Course aims & objectives						
To increase students' confidence when using English to communicate.						
To improve students' abilities to use grammar and vocabulary correctly.						
To introduce language which will be useful for everyday life through topics such as shopping, telling the time and giving directions, work, money and transport.						
Students will also learn about British culture as well as having the opportunity to learn and talk about each other's native countries.						

<b>Progression – after this course what might you do next?</b>	
Learners may wish to progress onto an ESOL level 1 course or consider studying for an Entry Level Functional Skills English qualification, please contact the Adult Education Office for further details. We can help you plan a study pathway for you to continue and improve your English skills.	
<b>How progress &amp; success will be recorded</b>	
To join this course, you will have to have an initial assessment so we can ensure you are placed in the correct class based on your understanding of the English language. If this class is not suitable for you we can signpost you to a class that maybe more relevant to your current ability.	
Students will have a record of progress through written tasks completed throughout the course and discussions with the tutor. You will also be required to write a weekly diary, known as an individual learning plan, as you progress through this course.	
<b>Additional course costs</b> (e.g. visits, materials, books, equipment)	
Workbooks are not compulsory; however, your tutor may suggest purchasing one to help with your studies.	
<b>Materials/equipment required for first class</b>	<p><b>You must attend an enrolment &amp; assessment session before the start date of this course. You would need to bring the following:</b></p> <p><b>Photo ID i.e. a passport</b>  <b>National Insurance Number</b>  <b>Evidence of any prior learning, or certificates</b></p> <p>Please contact our office for further details regarding joining this course and booking in for an assessment.</p> <p>Notepad and pen for recording new language will be needed for the course.</p>
<b>Contact for further information</b>	<p>Adult Education: 01223 264721  <a href="mailto:commed@combertonvc.org">commed@combertonvc.org</a></p>

## Funding

This course is funded through the Adult Education Budget allocated by the Cambridgeshire and Peterborough Combined Authority (CPCA) or the Education and Skills Funding Agency (ESFA) and part financed by the European Social Fund (ESF) programme. This funding is managed by Cambridgeshire County Council, Adult Learning and Skills.

A short video covering the background of ESF, what it does, how it helps and who benefits is available on the European Union website: <http://ec.europa.eu/esf/home.jsp>

## **FUNDING Eligibility criteria \***

To qualify for a FREE place on this course, you must be eligible for us to claim funding to cover the costs. The eligibility criteria are as follows:

- Aged 19 or older on 31 August 2025
- You are a citizen of a country within the European Economic Area (EEA) or other countries determined within the EEA, including those with bilateral agreements such as Switzerland, or have settled status or the Right of Abode in the UK
- You have been ordinarily resident in the EEA or other countries determined within the EEA, including those with bilateral agreements such as Switzerland, for at least the previous 3 years on the first day of learning (currently does not apply to Afghanistan, Hong Kong and Ukraine)
- Funding may also be available for you to attend this course, if you are currently living in the local area and hold a British Nationals (BNO) visa as part of the BN(O) UK Welcome Programme
- You must complete an assessment session and enrolment paperwork to join the course.

If you do not qualify for a free course, then you can attend by paying the relevant fee. Please note, we can arrange a payment schedule of instalments for this course.

## **Enrolment and Payment**

Enrolments in person, for all our courses, can take place from our office based at Comberton Village College. Please note, the quickest way to enrol onto a class will be to visit our website and follow the online booking links from there. Enquiries can also be made by emailing [commed@combertonvc.org](mailto:commed@combertonvc.org) or calling our office on 01223 264721.

We are a cashless school. We accept card and cheque payments (made payable to The Cam Academy Trust), from our office based in Comberton Village College.

Online enrolments can be paid directly in GBP (Sterling) via a secure server over the internet by debit or credit card. Online enrolment will ask for additional information that will enable us to register you, on your chosen course and allocate your payment accordingly.

Your debit/card details will be encrypted via a payment processing company Stripe, payment information is not held on college servers. If you are paying online for a course, you will also be asked for contact information to be provided. This information will be held by the college, so we are able to contact you if required.

For further information on Stripe and its privacy policy

<https://stripe.com/gb/privacy>

For further information on how we use your data

<https://www.gov.uk/government/publications/privacy-information-key-stage-4-and-5-and-adult-education>

Secure payment links for courses, can also be sent out via emails or text messages. This process would involve you being notified in advance, of a secure link due to be sent shortly afterwards. If required card payments, in person, can also be taken at the beginning of each term, via a portable payment system.

## **Refunds**

If you choose to withdraw your booking, at least 2 weeks before the start date of a course, a refund will be given, minus a £5 administrative charge. Refunds are only available in the event of course cancellation or early closure from the college.

Classes cancelled by the college due to unforeseen circumstances, will be replaced with an extra class at the end of the course, whenever possible. For comprehensive details, please refer to our fees and refund policy which can be found on our website.

### **Concessionary Fees**

A 25% discount is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP/PIP), evidence must be provided on enrolment. Most of our courses display two fees, the concessionary fee is the lower amount advertised. It is also possible to pay the fees for a course by instalments, please contact us directly for details.

### **Equalities statement**

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2025). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search their website **[www.cambsals.co.uk](http://www.cambsals.co.uk)** for details of all their funded courses.

### **Safeguarding Statement**

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

### **Calendar** (Please check start date of specific courses)

Autumn Term Half term 27<sup>th</sup> Oct – 31<sup>st</sup> Oct 2025

Spring Term Half term 16<sup>th</sup> Feb – 20<sup>th</sup> Feb 2026

Summer Term Half term 25<sup>th</sup> May – 29<sup>th</sup> May 2026