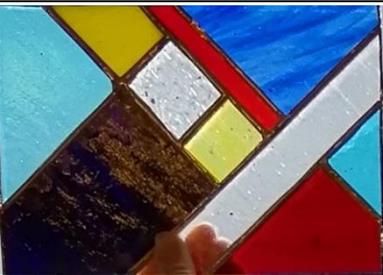


## CAM ACADEMY TRUST COURSE INFORMATION

<b>Course Title</b>	<p style="text-align: center;">Make a Unique Stained Glass Piece in a Day</p>				
<b>Course Description</b>	<p>Spend a day working with glass, and immerse yourself in selecting from an inspiring and wide choice of vibrant glass colours to make a finished glass panel to take home. With the guidance of your tutor, you will start by choosing or creating your own design and coloured glass. You will then learn how to cut and shape glass pieces, and attach them together, using copper foil and soldering techniques. By the end of the day, you will have made a panel sized roughly 15 x 15 cm. Instruction will also be given on how to adapt your work for use as a light holder, hanging or free standing ornament or decoration.</p> <p><i>Copper Foiling is a method of assembling differently coloured glass pieces used in the making of Tiffany lampshades.</i></p> <p>If you are returning as an improver the tutor is happy to discuss ideas and material costs with you if you wish to make a more complicated design.</p>				
<b>Start Date</b>	2 <sup>nd</sup> Nov 2019 6 <sup>th</sup> June 2020	<b>Day &amp; Time</b>	Saturday 10.00am-4.00pm	<b>Venue</b>	Comberton VC (Nov) Cambourne VC (June)
<b>Tutor Details</b>	<p><b>Jill Fordham</b> is a local stained glass artist, who has been running a stained glass business in Cambridge for 25 years. She has been an adult and community education stained glass tutor for 15 years.</p>				
<b>No. of wks</b>	1 day	<b>Terms</b>		1	
<b>Fee</b>	£40 Plus £10 for materials paid directly to tutor.	<b>Concessionary Fee</b>		£30 Plus £10 for materials paid directly to tutor.	
<b>Course Level:</b>	Mixed ability		x		
	Level 1, Level 2 (equiv. to GCSE / NVQ2)				
	Level 3 Equivalent GCE A Level				
<b>Skills or qualifications needed for entry into the class</b>		<p style="text-align: center;">None.</p> <p>However, if you have sensitive skin, any respiratory problems, or any concerns about hand strength, please discuss this with the tutor before enrolling.</p>			

<b>Course aims &amp; objectives</b>	
<ul style="list-style-type: none"> <li>• Learn how to make patterns for a small stained glass panel</li> <li>• Learn and develop basic glass cutting techniques</li> <li>• Learn how to copper foil</li> <li>• Learn how to solder</li> </ul>	
<b>Progression – after this course what might you do next?</b>	
A variety of other craft-based classes are available – please contact the Adult Education Office for more details.	
<b>How progress &amp; success will be recorded</b>	
By completing a piece to take home at the end of the day, unless an alternative agreement has been discussed with the tutor.	
<b>Additional course costs</b> (e.g. visits, materials, books, equipment)	
Tools are provided but there will be an additional charge of £10 for materials, payable directly to the tutor. Please note that card payments will not be possible.	
<b>Materials/equipment required for first class</b>	<b>Please bring lunch, including drinks, closed toed shoes, aprons.</b>
<b>Contact for further information</b>	Adult Education: 01223 264721 <a href="mailto:commed@combertonvc.org">commed@combertonvc.org</a>

### **Enrolment and Payment**

Please enrol at Comberton Village College for all courses, including those in Cambourne and Melbourn. Fees can be paid by cheque, cash or debit card. **Please assume the class is running once payment has been received, unless you hear to the contrary.** Please send an SAE or email contact for confirmation or a receipt if required.

Fees can be paid by cheque, cash or debit card.

Address: Adult Education, Comberton Village College, Comberton, Cambridge, CB23 7DU. Email: [commed@combertonvc.org](mailto:commed@combertonvc.org)

Cheques: The CAM Academy Trust

In Person: Please bring payment to the college reception.

9.15am–4.30pm Mon–Thurs and

6.45pm–9.15pm Mon and Weds in term time

By Phone: 01223 264721 and pay by debit card.

During the summer holiday period a member of staff will pick up messages each week and return calls and emails. We are closed in other school holidays.

### **Refunds**

Refunds are only available if we close a class or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g. tutor illness or college closure due to heavy snow) will be replaced with an extra class at the end.

**Concessionary Fees**

25% discount is available for those in receipt of JSA/ESA or Universal Credit; Carers Allowance or a social care assessment (EHCP, PIP) evidence to be provided. It is also possible to pay by instalments, please ask for details.

**Calendar** (Please check start date of specific courses)

Autumn Term Half term 21st–25th Oct 2019

Spring Term Half term 17th–21st Feb 2020

Summer Term Half term 25th –30th May 2020

**Equalities statement**

We are fully committed to equality of opportunity and welcome enrolments from all adults. We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

**Safeguarding Statement**

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.