


CAM ACADEMY TRUST COURSE INFORMATION

Course Title	Calligraphy: Take a Letter				
Course Description	Normally we'd expect to write words and sentences in a calligraphy workshop... but in this workshop, we'll be creating original and exciting designs using just one letter of the alphabet! We'll repeat and rotate different styles of our chosen letter to make patterns and motifs - no limits on creativity! The results will make fabulous, and highly original, greetings cards, or can be framed as a special gift.				
Start Date	15 th Mar 2020	Day & Time	Sunday 10.00am – 4.00pm	Venue	Cambourne Village College
Tutor Details	Liz Barrow is a CLAS (Calligraphy and Lettering Arts Society) Accredited Tutor. She teaches weekly classes for beginner, improver and intermediate level students at Comberton and Bottisham Village Colleges and occasional classes at Cottenham and St Ivo. When not teaching, she works to commission, specialising in calligraphic certificates for Quaker and other marriages, and providing calligraphic services to the University of Cambridge.				
No. of wks	1	Terms	1		
Fee	£40	Concessionary Fee	£30		
Course Level:	Mixed ability			x	
	Level 1, Level 2 (equiv. to GCSE / NVQ2)				
	Level 3 Equivalent GCE A Level				
Skills or qualifications needed for entry into the class		<p>This workshop will be of particular interest to students of all levels who already attend a weekly calligraphy class or have prior calligraphic experience, however it can also be enjoyed by people with no previous calligraphic experience. <i>Please note this workshop is not a general introduction to calligraphy – please enquire if you are looking for an introductory workshop or class</i></p>			
Course aims & objectives					
<ul style="list-style-type: none"> ○ Take a single letter of the alphabet and write it in several calligraphic styles ○ Experiment with repeating letter patterns in different arrangements ○ Create a calligraphic pattern or motif using an arrangement of your repeating patterns. 					

Progression – after this course what might you do next?

Join an ongoing weekly calligraphy class if not already attending.

How progress & success will be recorded

Participants will complete a small project, such as a greeting card, using the techniques learned during the day, sharing their success with other members of the class.

Additional course costs (e.g. visits, materials, books, equipment)

Some equipment will be needed as detailed below.

Materials/equipment required for first class

There are no refreshment facilities available on site, please bring a packed lunch and drinks with you.

Participants will require:

Students who already attend a weekly calligraphy class should bring their normal kit, including drawing board, pens, ink, gouaches and paper (perhaps coloured paper as well as white) and tracing paper. In addition to your steel nibs you may also like to pack a calligraphic felt tip, or a Pilot Parallel pen, if you have one (don't buy specially though).

If you haven't done any calligraphy before you may find it easiest to use a calligraphic felt tip pen (e.g. Zig, Edding, or Manuscript), or a Pilot Parallel pen or calligraphic fountain pen. A few will be available to borrow from the tutor if you can't bring one. Alternatively you can purchase steel nibs on the day, and other supplies as listed below.

- Calligraphic penholder with steel nib & reservoir £2.90
- A3 Paper 12p to 22p per sheet (different weights available). You are likely to use around five sheets during the day
- Ink 50p
- Tracing paper 15p per A4 sheet

All students will need to bring pencils, masking tape, eraser, ruler, set square and compasses, also a folder for handouts.

All students: if you have a light box, please bring it along but do not buy one specially.

Drawing boards can be lent by the tutor – please request in advance.

Contact for further information

Adult Education: 01223 264721 commed@combertonvc.org

Enrolment and Payment

Please enrol at Comberton Village College for all courses, including those in Cambourne and Melbourn. Fees can be paid by cheque, cash or debit card. **Please assume the class is running once payment has been received, unless you hear to the contrary.** Please send an SAE or email contact for confirmation or a receipt if required.

Fees can be paid by cheque, cash or debit card.

Address: Adult Education, Comberton Village College, Comberton, Cambridge, CB23 7DU. Email: commed@combertonvc.org

Cheques: The CAM Academy Trust

In Person: Please bring payment to the college reception.
9.15am–4.30pm Mon–Thurs and
6.45pm–9.15pm Mon and Weds in term time

By Phone: 01223 264721 and pay by debit card.

During the summer holiday period a member of staff will pick up messages each week and return calls and emails. We are closed in other school holidays.

Refunds

Refunds are only available if we close a class or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g. tutor illness or college closure due to heavy snow) will be replaced with an extra class at the end.

Concessionary Fees

25% discount is available for those in receipt of JSA/ESA or Universal Credit; Carers Allowance or a social care assessment (EHCP, PIP) evidence to be provided. It is also possible to pay by instalments, please ask for details.

Calendar (Please check start date of specific courses)

Autumn Term Half term 21st–25th Oct 2019

Spring Term Half term 17th–21st Feb 2020

Summer Term Half term 25th –30th May 2020

Equalities statement

We are fully committed to equality of opportunity and welcome enrolments from all adults. We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Safeguarding Statement

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.