


CAM ACADEMY TRUST COURSE INFORMATION

Course Title	British Sign Language (BSL) An Introduction 				
Course Description	This a fun and informal course, designed for hearing people, beginners' level, to learn fingerspelling and basic conversation, to enable communication with the deaf and hard of hearing members of their family.				
Start Date	17 Oct 2020 (Cam) 05 Dec 2020 (Com)	Day & Time	Saturday 10.00am-4.00pm	Venue	Cambourne VC (Oct) Comberton VC (Dec)
Tutor Details	Katherine Cheung: I'm a Speech and Language Therapist specialising in Deafness and Hearing Impairment. British Sign Language is a beautiful language and so much fun to learn. Being able to use even a little bit of BSL can also make a big difference when you interact with someone who is deaf or hard of hearing. Whatever your reason for wanting to learn BSL, come along, have fun and make a difference to other people's lives.				
No. of wks	1	Terms	1		
Fee	FREE/£40	Concessionary Fee	FREE/£30		
Course Level:	Mixed ability			x	
	Level 1, Level 2 (equiv. to GCSE / NVQ2)				
	Level 3 Equivalent GCE A Level				
Skills or qualifications needed for entry into the class			No special skills		
Course aims & objectives					
<p>The course will enable students to gain a beginner's level of skill in BSL to converse socially with the deaf and hard of hearing.</p> <p>Topics covered will aim to include a little of each of the following: Finger Spelling, Useful words, Family, People, Animals, Questions, Hobbies, Colours, Clothes, Homes, Emotions, Numbers, Food and Drink.</p> <p>At the end of the day participants will have some knowledge of and be able to demonstrate some basic fingerspelling and be able to engage in short conversations with people who sign.</p>					
Progression – after this course what might you do next?					
Students can enrol to study BSL Level 1. Level 1 courses are normally taught by someone who is deaf.					

How progress & success will be recorded	
All participants will complete a feedback form and there will be individual and group teaching games and handouts to help the tutor monitor progress. If you enjoy the October day school you may like to enrol on a 6 week course at Melbourn starting 3 rd November.	
Additional course costs (e.g. visits, materials, books, equipment)	
None. The tutor will happily advise on further reading material.	
Materials/equipment required for first class	<p>Please note there are no refreshments available on site, so please bring drinks, snacks and lunch with you.</p> <p>Pencil, paper and a folder.</p>
Contact for further information	<p>Adult Education: 01223 264721 commed@combertonvc.org</p>

Funding

This course is funded through the Adult Education Budget allocated by the Cambridgeshire and Peterborough Combined Authority (CPCA) or the Education and Skills Funding Agency (ESFA) and part financed by the 2014-20 European Social Fund (ESF) programme. This funding is managed by Cambridgeshire County Council, Adult Learning and Skills. A short video covering the background of ESF, what it does, how it helps and who benefits is available on the European Union website:

<http://ec.europa.eu/esf/home.jsp>

Eligibility criteria**

In order to qualify for a FREE place on this course, you must be eligible for us to claim funding to cover the costs. The eligibility criteria is as follows:

- Aged 19 or older on 31 August 2020
- You are a citizen of a country within the European Economic Area (EEA) or other countries determined within the EEA, including those with bilateral agreements such as Switzerland, or have settled status or the Right of Abode in the UK, **AND** have been ordinarily resident in the EEA or other countries determined within the EEA, including those with bilateral agreements such as Switzerland, for at least the previous 3 years on the first day of learning

Proof of the above must be provided at time of enrolling and be applicable on first day of the course.

Enrolment and Payment

Please enrol at Comberton Village College for all courses, including those in Cambourne, Melbourn and online. **Please assume the class is running once payment has been received, unless you hear to the contrary.**

We would appreciate payment of fees over the telephone by debit card to avoid contact, however, if that is not possible then we will accept cheque or cash.

By Phone: 01223 264721
 Email: commed@combertonvc.org
 Cheques: The Cam Academy Trust
 Address: Adult Education, Comberton Village College
 Comberton, Cambridge, CB23 7DU
 In person: Please bring payment to Reception
 9.15am – 2.00pm Mon-Thurs
 6.45pm – 9.15pm Weds, term time only

Refunds

Refunds are only available if we close a class or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g. tutor illness) will be replaced with an extra class at the end.

Concessionary Fees

25% discount (excluding materials) is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP, PIP) evidence to be provided. It is also possible to pay by instalments, please ask for details.

Calendar (Please check start date of specific courses)

Autumn Term Half term 26th – 30th Oct 2020

Spring Term Half term 15th – 19th Feb 2021

Summer Term Half term 31st May – 4th June 2021

During the summer holiday period a member of staff will pick up messages each week and return calls and emails. We are closed in other school holidays.

Equalities statement

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2020). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search our website www.cambsals.co.uk for details of all our funded courses.

Safeguarding Statement

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

How we use your data

<https://www.gov.uk/government/publications/esfa-privacy-notice>

