




CAM ACADEMY TRUST COURSE INFORMATION

Course Title	Introduction to British Sign Language (BSL) 				
Course Description	This fun and informal course, designed for hearing people to learn fingerspelling and basic conversation, to enable communication with the deaf and hard of hearing or for their own interest. Over the 10 weeks many different and interesting topics will be covered.				
Start Date	30 th Sep 2024 20 th Jan 2025 28 th Apr 2025	Day & Time	Monday 18.30 – 20.30	Venue	Cambourne Village College
Tutor Details	Caron Peurt - I have been enjoying and teaching sign language for over 20 years, this beautiful and fascinating language never ceases to amaze me. My own journey of discovery continues, there is so much more to learn and achieve.				
No. of wks	10	Terms		3	
Fee	FREE*/£116 <small>(see eligibility criteria below)</small>	Concessionary Fee		FREE*/£87 <small>(see eligibility criteria below)</small>	
Course Level:	Mixed ability		x		
	Level 1, Level 2 (equiv. to GCSE / NVQ2)				
	Level 3 Equivalent GCE A Level				
Skills or qualifications needed for entry into the class			No special skills		
Course aims & objectives					
<p>Using British Sign Language, the course will enable students to gain a level of skill to converse socially with the deaf and the hard of hearing.</p> <p>Topics covered can include Fingerspelling, Useful words, Family members, Animals/Pets, Questions/Answers, Hobbies/Activities, Colours, Clothes, Descriptions, Weekdays, Months, Events, Descriptive words, Emotions, Numbers, Time, Food and Drink and Understanding the importance of facial expressions, handshakes, timelines and tips for fluency.</p>					

At the end of 10 weeks participants will be able to: Demonstrate fingerspelling with confidence and be able to engage in short conversations with people who sign. Retaining and applying signs taught over 10 weeks comfortably.

Please note this is a non-qualification course.

Progression – after this course what might you do next?

Students can progress to BSL Level 1. If successful in achieving Level 1, then further BSL qualifications are available. These advanced courses are taught by someone who is deaf. Tutor can assist with further information.

How progress & success will be recorded

All participants must complete a weekly log of learning to record progress (ILP). The tutor will discuss your log individually and confidentially to assist further progress and pick up any difficulties or areas where you might require further help.

There will be individual and group teaching games, handouts, sign-singing (SSE) and observations, which will help the tutor monitor progress.

You are required to complete a weekly diary, known as an Individual Learning Plan (ILP).

Additional course costs (e.g. visits, materials, books, equipment)

Additional costs depend on if you wish to purchase any books but please discuss with tutor first if you are thinking of purchasing anything, the tutor will be able to advise.

Materials/equipment required for first class

Please bring photographic ID to the first class, this is part of the funding and audit requirements for a free course.

Pencil, paper and a folder would be ideal as handouts and information will be provided.

Contact for further information

Adult Education: 01223 264721
commed@catrust .co.uk

Funding

This course is funded through the Adult Education Budget allocated by the Cambridgeshire and Peterborough Combined Authority (CPCA) or the Education and Skills Funding Agency (ESFA) and part financed by the European Social Fund (ESF) programme. This funding is managed by Cambridgeshire County Council, Adult Learning and Skills. A short video covering the background of ESF, what it does, how it helps and who benefits is available on the European Union website:

<http://ec.europa.eu/esf/home.jsp>

Eligibility criteria *

In order to qualify for a FREE place on this course, you must be eligible for us to claim funding to cover the costs. The eligibility criteria are as follows:

- Aged 19 or older on 31 August 2024
 - You are a citizen of a country within the European Economic Area (EEA) or other countries determined within the EEA, including those with bilateral agreements such as Switzerland, or have settled status or the Right of Abode in the UK (including Afghanistan, Hong Kong and Ukraine)
- AND**
- have been ordinarily resident in the EEA or other countries determined within the EEA, including those with bilateral agreements such as Switzerland, for at least the previous 3 years on the first day of learning (does not apply to Afghanistan, Hong Kong and Ukraine)
- you must attend regularly, more than 50% of the classes
 - you must fully complete an enrolment form
 - You must complete an individual learning plan (ILP) on a regular basis

If you do not qualify for a free course, then you can attend by paying the relevant fee.

Enrolment and Payment

Please enrol at Comberton Village College for all courses, including those in Cambourne, Melbourn and online. Please assume the class is running once payment has been received unless you hear to the contrary.

We can currently accept card payments within our office based in Comberton Village College. We accept cash and cheques made payable to The Cam Academy Trust. We will be available in class to collect contactless card payments in person, at the beginning of each term. We can also send out secure payment requests for fees, via email and text messages. **Please note, we no longer accept payments over the telephone.**

You can contact our office via the following:

By Phone: 01223 264721 – please check our office opening hours

Email: commed@catrust.co.uk

Address: Adult Education, Comberton Village College, Comberton, Cambridgeshire, CB23 7DU

Refunds

Refunds are only available if we close a class or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g. tutor illness) will be replaced with an extra class at the end.

Concessionary Fees

25% discount (excluding materials) is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP, PIP) evidence to be provided. It is also possible to pay by instalments, please ask for details

Calendar (Please check start date of specific courses)

Autumn Term Half term 28th Oct – 1st Nov 2024

Spring Term Half term 17th Feb – 21st Feb 2025

Summer Term Half term 26th May – 30th May 2025

During the summer holiday period a member of staff will be answering emails. We are closed in other school holidays.

Equalities statement

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2024). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search our website www.cambsals.co.uk for details of all our funded courses.

Safeguarding Statement

Arrangements have been made to make sure that you are safe at our Centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

How we use your data

<https://www.gov.uk/government/publications/esfa-privacy-notice>

